FONDATION GÉNÉRATIONS À VENIR
Honorer les survivants

FUTURE GENERATIONS FOUNDATION
Honouring Survivors

Future Generations Foundation 2027-2028 Organization Call for Applications "How-to-Apply" Toolkit

1.0 Introduction

This toolkit is designed to support applicants in navigating the online application process for the 2027-2028 funding cycle. Please take note of the following important details:

Application deadline: All applications must be submitted by January 15, 2027, at 5:00 PM EDT. No late applications will be accepted.

Eligibility: Only completed and submitted applications will be considered by the selection committee.

Support and Contact: If you require further assistance after using this toolkit, please contact our offices at info@fgfoundation.ca or call 1-888-268-0520, extension 0. A member of our Programs team will respond to your inquiry within three business days.

1.1 What Can Be Funded?

The FG Foundation supports a wide range of programs for organizations. Funding is available for projects related to education, healing and reconciliation, training certification, and cultural and traditional knowledge building.

Applicants can request single or multi-year funding for various programs, including but not limited to:

- Traditional education programs
- Back-to-the-land activities
- Elder and knowledge keeper initiatives
- Youth camps

- Employment training programs
- Language and curriculum development programs
- Community communications
- Leadership and management programs
- Cultural exchange
- Mentorship programs
- Dramatic art, theater, dance programs
- Wellness and healing programs
- Family connection and kinship programs
- Online activities and workshops
- And more!

1.2 Eligible Applicants

The FG Foundation accepts applications from organizations with qualified donee status or a charitable number registered with the Canadian Revenue Agency. Eligible applicants include:

- First Nations communities
- First Nations organizations
- Cultural Centres
- Educational Institutions
- Societies, Foundations, Charities, Associations
- Friendship Centers
- First Nations regardless of Qualified Donee Status
- And more!

1.3 What is a Qualified Donee?

A qualified donee can be a municipal and/or public body performing a function of government in Canada. They can issue official tax receipts for donations from individuals and corporations. To find out if your community or organization is a qualified donee, check the CRA's list of qualified donees here.

?Akisq̓nuk First Nation	Registered	2018-04-06	Windermere	British Columbia
?Esdilagh First Nation	Registered	2017-11-17	Quesnel	British Columbia
Aamjiwnaang First Nation	Registered	2012-01-01	Sarnia	Ontario
Abegweit First Nation	Registered	2012-01-01	Scotchfort	Prince Edward Island
Acho Dene Koe First Nation	Registered	2012-01-01	Fort Liard	Northwest Territories
Alderville First Nation	Registered	2012-01-01	Roseneath	Ontario
Athabasca Chipewyan First Nation	Registered	2017-08-17	Fort Chipewyan	Alberta
Attawapiskat First Nation	Registered	2019-05-09	Attawapiskat	Ontario
Batchewana First Nation	Registered	2021-11-21	Sault Ste Marie	Ontario
Bear River First Nation	Registered	2015-07-20	Bear River	Nova Scotia

1.4 What is a registered CRA Charity?

A registered charity is a legal entity in Canada, residing in Canada, and registered under the Income Tax Act as a charitable organization, public foundation, or private foundation. You can confirm if your organization is a registered charity by consulting the CRA's list.

To prove your qualified donee or charitable status, you'll need official documents. This can include a letter from the CRA or a screenshot from their website. If you have questions about the required documentation, feel free to contact our offices.

First Nation Detail

Official Name	Okanese
Number	382
Address	PO BOX 759, BALCARRES, SK
Postal code	S0G 0C0
Phone	(306) 334-2532
Fax	(306) 334-2545
Web Site	Okanese

1.5 All First Nations Regardless of Qualified Donee Status

All First Nations, regardless of Qualified Donee status, are eligible for funding from the Future Generations Foundation. To confirm your First

Nation status, please provide a screenshot of your First Nation's details. This information can be verified using the First Nation Profiles.

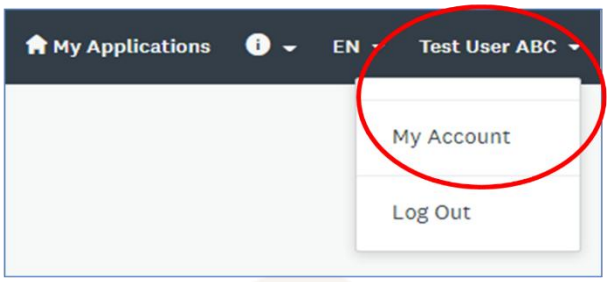
2.0 How to Apply

This section provides step-by-step instructions for the online application process.

2.1 Starting your application.

1. Visit https://www.fgfoundation.ca/granting/how-to-apply
2. Click on "Organization Applications are open. Click here!"
3. The web browser will redirect to the FG Foundation and Survey Monkey Apply website.

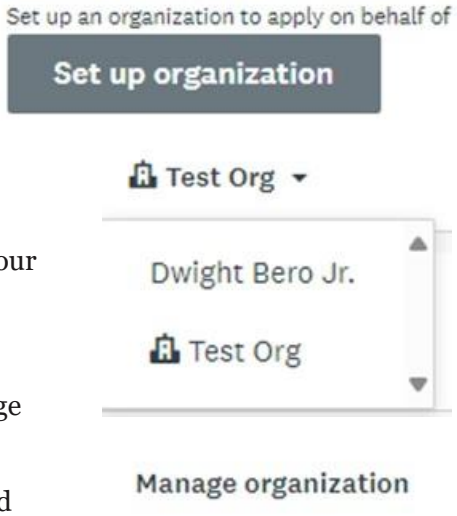


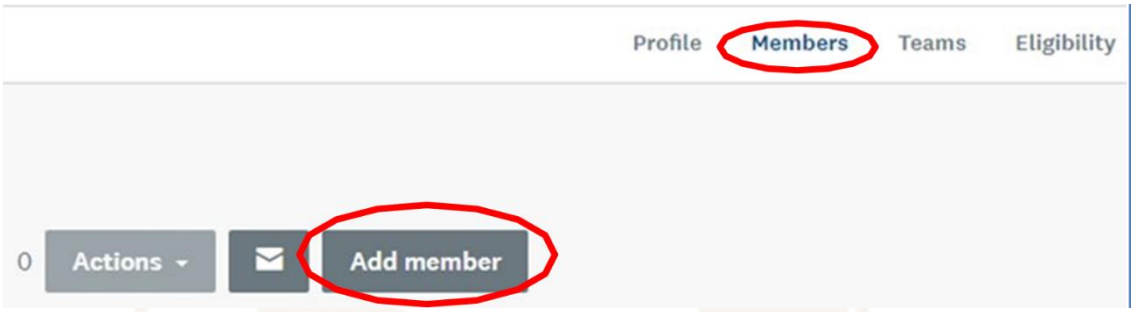


   - If you've previously applied for any FG Foundation call, login using your existing credentials (skip to Step 4). All applicants must update the Eligibility Profile under "My Account" to create a new Organizations Application.
   - If you're creating a new account, confirm it by clicking the verification email link before accessing the online application system. If you do not verify your email, you will not be able to submit your application.
4. Once signed in, navigate to "My Account."
   - Click on "Eligibility," and select "Update Your Eligibility Profile."
   - Using the dropdown menu, select "Organization."



5. Once eligibility is changed to “Organization,” under Account Settings, click “Set Up Organization.”
    - Click “Save My Profile” to generate an Organization Application.
6. Accessing the application:
    - On the top left corner, click your name and ensure your organization is selected.
7. Adding team members or collaborators:
    - To add team members or collaborators, click “Manage Organizations” on the top right under your name.
    - Once the page opens, click “Members” and then “Add Member.” Added members will receive an email to register and log in.



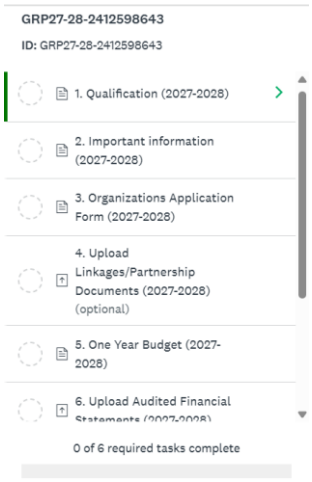


- They will need to click their name in the top left and select the organization to access the application.

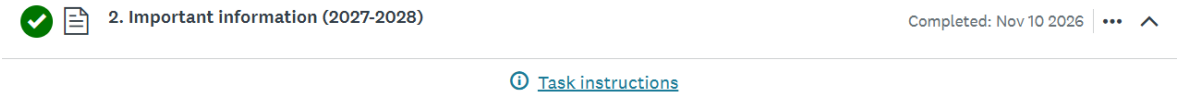
Important notes:

- Add “Survey Monkey Apply” (the sender) to your email inbox’s safe senders list to ensure you receive all reminder emails and information related to the application from the FG Foundation and Survey Monkey.
- If you don’t receive a verification email within 24 hours after registration, verify that your email is correct and check your spam or junk folders.
- When the application is open, a task list will appear on the left side of the screen. Scroll through the list to view all the tasks required for the application.

- Once all the questions in each task are answered and the task is completed, the circle will turn green. Contact the FG Foundation at info@fgfoundation.ca if you need access to a task that cannot be modified in the application system.



8. If you require a printed document for reference or wish to download the application at any time, you can do so by clicking the ellipsis (three dots at the top of the application page). However, please note that all submissions to be considered for funding must be fully completed and submitted using the SMA online application system.
9. To access task instructions, click “task instructions” next to the black information icon.



Important note: After completing a section, click “mark as complete” to finish the task.

2.2 Task 1 – Qualification

Declare the type of organization you represent, as this will help establish eligibility for funding.

Definitions for different types of organizations and programs:

Organizations

- **First Nation Government:** This refers to all First Nations regardless of Qualified Donee Status
- **Non-Indigenous Organization Serving First Nations:** Organizations mandated to serve the needs of First Nations people.

Projects

- **National Projects:** These projects have a nationwide scope. They can receive funding for a maximum period of up to five years, with a maximum annual amount of $400,000. National programs will require annual proposals, budgets, and reports.
- **Provincial Projects**: Projects with a provincial scope may be funded for a maximum period of up to five years, with a maximum annual amount of $200,000. These programs will also require annual proposals, budgets, and reports.
- **Local/Community Projects:** These projects focus on a local community scope and can be funded for a single year or for a maximum of up to five years. The maximum annual funding for local/community programs is $200,000.

This task provides detailed information, restrictions, program types, allowable expenses, and outlines the FG Foundation's funding objectives.

2.3 Task 2 – Essential Information for Organizations

For this task, please ensure you complete the following steps:

1. Check the box to confirm that you have read this section.
2. Provide a digital signature to mark the task as complete.
3. To sign, hold down the left mouse button and drag to create your signature inside the designated signing box.

Important note: If the steps outlined above are not completed, you will be unable to proceed to the next page. Please be aware that any mandatory information not inputted will prompt orange text to appear, indicating missing details.



Clear

2.4 Task 3 – Organizations Application Form

Task 3 covers your organization, program, work plan, budget, and alignment with the FG Foundation's mandates. Here are the instructions for each question:

Question 1: Title of Proposal

Provide the full official title of your project.

Question 2: Legal Name of Your Organization:

Indicate the legal name of your organization, which must be the name of the qualified donee or registered CRA charitable organization or legal name of the First Nation that the program will operate under. Note: The FG Foundation allows non-profit organizations to partner with registered CRA charities or qualified donees or First Nation, so consider establishing a memorandum of understanding with partners or cooperating organizations.

Question 3: Complete Address

Provide the complete address, including street, unit (if applicable), city/town, province, and postal code, for the registered CRA charity or qualified donee organization or First Nation associated with your program.

Question 4: Contact Person and Details

This section is vital for effective communication with the FG Foundation. Please share the details of the person within your organization who will be the primary contact regarding the application. It is imperative that this contact information remains accurate and up to date as program officers may need to reach out to discuss important application details.

Question 5: Type of Organization:

Select the type that best describes your organization. Depending on your choice, there may be additional questions to define your organization's mandates and commitments to First Nations communities.

- **First Nation Government:** This refers to a First Nations Band, community, tribe, or nation.
- **First Nation Entity:** An organization closely tied to a First Nations community, either through ownership or a strong relationship. These entities are typically created by the

First Nation for specific purposes, such as health centers, housing departments, or public works.

- **Indigenous Organization in Partnership with a First Nation:** An organization with First Nations members on its board of directors, operating within the broader Indigenous community, and mandated to address the needs of First Nations people. These organizations have entered a formal partnership with a First Nation Government, with documented support from the community, establishing both parties as equal project partners.
- **Indigenous Organization in Partnership with a registered Residential school survivor group/organization/society/collective:** An organization with First Nations members on its board of directors, operating within the broader Indigenous community, and mandated to address the needs of First Nations people. These organizations have entered a formal partnership with a registered Residential school survivor group/organization/society/collective, with documented support from the community, establishing both parties as equal project partners
- **Indigenous Organization Serving First Nations:** An organization with First Nations members on its board of directors, operating within the broader Indigenous community, and mandated to address the needs of First Nations people.
- **Non-Indigenous Organization in Partnership with a First Nation:** An organization, with or without a specific mandate to serve First Nations people, that has entered a formal partnership with a First Nation Government. This partnership includes documented support from the First Nations community, with both parties considered equal partners in the project.
- **Non-Indigenous Organization in Partnership with a registered Residential school survivor group/organization/society/collective:** An organization, with or without a specific mandate to serve First Nations people, that has entered a formal partnership with a registered Residential school survivor group/organization/society/collective. This partnership includes documented support

from the First Nations community, with both parties considered equal partners in the project.

- **Other Organizations:** All other types of organizations that do not fit the above definitions.

Question 6: Registered CRA Charity or Qualified Donee or First Nation

Indicate whether your organization is a registered CRA charity or a qualified donee with the CRA or a First Nation regardless of Qualified Donee Status. If you are unsure, refer to section 1 1.3 and 1.4 for definitions.

Question 7: Are you applying for a:

Specify whether you are applying for a grant or a scholarship program.

- **Grants:** Grants are designed to support a specific project or targeted research initiatives. Applicants should be aware that grant recipients may be required to meet certain compliance and reporting requirements as part of the funding agreement.
- **Scholarship Program:** The FG Foundation also provides support for community organizations to offer scholarship programs to individuals. These scholarship programs aim to enable young people from local communities to access educational and career programs, thereby enhancing their opportunities for success in college, university, and their careers. Applicants should note that scholarship programs may involve certain compliance and reporting requirements to ensure effective use of the scholarship funds.

Question 8: Scope of Your Project:

In this section, please indicate the scale of your project and whether you are seeking funding for a national, provincial, or local/community-focused initiative. For definitions of these scopes, you can refer to section 2.2 for a list of FG Foundation definitions.

Question 9: Main Program Focus

While your project may address various areas of focus, please select the primary objective of your program. You will have the opportunity to specify additional focus areas in the subsequent questions (9a and 9b).

Question 10: Intended Recipients of the Program

Will this program serve Residential School Survivors, Intergenerational survivors, youth and/or other?

Question 11: Program Operating Dates.

Confirm that your program will operate between April 1 and March 31. All activities, reporting, and funding will occur within these dates. You must agree to these terms for your program to be considered eligible for funding.

Question 12: Requested Funding Amount for Fiscal Year

- The maximum request for a local/community project is $200,000.
- The maximum request for a provincial project or program is $200,000.
- The maximum request for a national program is $400,000.

It's important to note that the annual funding requests received by the FG Foundation significantly exceed our available resources.

Important note: The response to this question should match the total the budget submitted.

Question 13: Previous Funding History

If your charitable organization has previously received funding from the FG Foundation, please specify the year, project, and the duration of the funding received.

If you are uncertain about whether your organization has received funds in the past, please don't hesitate to contact us at info@fgfoundation.ca. We will be happy to review past applications and provide any necessary information.

Question 14: Funding Request Duration:

This question aims to establish the duration for which you are seeking funding from the FG Foundation. It's important to note that each successful organization is restricted to a maximum of two agreements within a ten-year period.

When answering this question, you have two options:

- Select "Single-year funding" if you are applying for one year of funding.

- Select “Multi-year funding” if you require funding for more than one year. A drop-down menu will appear, allowing you to specify the consecutive number of years of funding (up to five) that you are requesting.

Question 15-16: Signature / Signing Authority or Senior Officer on Behalf of the Registered CRA Charity, Qualified Donee, or First Nation

The signing authority listed must represent the organization holding the charitable number or donee status, or First Nation. If the individual completing the application is not authorized to sign on behalf of the organization, it is necessary to obtain the appropriate signatures from the authorized signing authority before submitting the form.

2.5 General Information About the Program

Question 17 - Purpose and Goals of the Program

Provide comprehensive details regarding the mandates, goals, and main objectives of the program you are seeking funding for. Additionally, specify the beneficiaries of the proposed program, ensuring your explanation is specific and detailed. If you are applying as a national project, specify how your project will impact First Nations communities across Canada.

Question 18 - Reach of the Program

Describe the program’s beneficiaries and provide their demographic details. If you are applying as a national program, describe the structure of your organization and explain how your program will be implemented on a national scale.

Question 19 – Is this program a new addition to your existing programs?

Choose “yes” if this programming is new and not currently a part of your organization’s existing program offerings. Select “no” if you are seeking funding for a program that is already in operation within the organization.

Question 20 – Is this program a continuation and growth of an already existing / successful program?

This question helps us understand whether you have developed this program as an extension or enhancement of existing initiatives within your organization or if it is a newly introduced program supported by FG Foundation funding.

Question 21 – Will former students/Survivors of Residential Schools or those who were intergenerationally impacted be part of your project?

Please provide a detailed explanation of how these individuals will participate in the program and the ways in which they will benefit from the proposed project. Provide specifics and examples when possible.

Question 22 – Collaborations and Program Partnerships

Please list the organizations, agencies, or communities that will be collaborating or linking with the proposed program. If you have partners, ensure that you attach a letter from each partner declaring the nature of the partnership.

- If your program operates in partnership with a non-profit, list them here.
- Ensure you have partnership terms ready for uploading in a subsequent task.
- If your program operates independently without any partners, you may leave this section blank.

Question 23 – Program Partnerships

If your application is a collaborative effort with another organization, please provide a detailed description of the partnership in this section. Include information about the allocation of responsibilities, any legal agreements, and other relevant details. For a list of definitions, please refer to 2.2.

Question 24 – Accountability

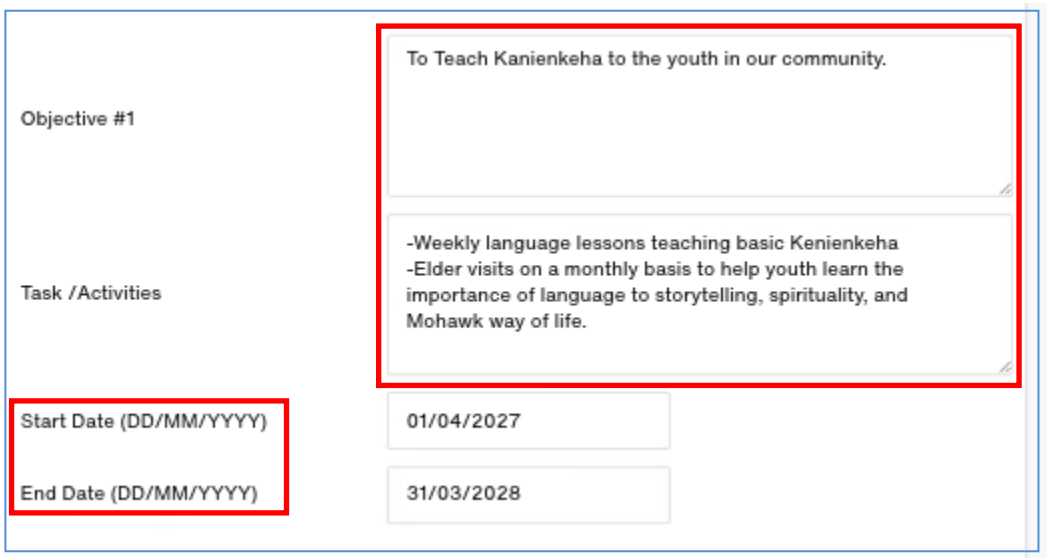
In this section, please outline how you plan to uphold accountability to the communities where your program will be active and to the individuals residing within those communities throughout the program's duration. Be aware that successful applicants will be expected to provide periodic reports.

Explain your strategies for achieving your goals and the methods you'll use to measure your program's effectiveness.

Question 25 – Program Work Plan

To be eligible for funding, all dates in your work plan must fall within the funding period of this call (April 1 – March 31). Question 25 is the first-year work plan which is applicable to all applications.

If you are seeking multi-year funding, please complete 25a for the initial year of your program. Additional forms will be provided for inputting application information for each subsequent year of programming (up to five years).



Question 26 – Program Team

Provide a list of team members who will be in contact with the FG Foundation team regarding program operation, application, funding decisions, and contribution agreements, if your application is approved.

Question 27 – List Names and Contact Information for Signing Authorities

Please provide the names and contact details of individuals holding signing authority within your organization. This may include positions such as Chief & Council, Band Administrator/Manager, Executive Director, Chief Executive Officer, Chief Financial Officer, or other personnel authorized to sign contracts or financial statements.

If your organization is in partnership with a qualified donee or recognized CRA charity, or First Nation, please include their information as well. The signing authority provided must represent the organization holding the charitable number or donee status or First Nation.

Question 28 – Other Funding Agencies

Have other funding agencies committed to providing financial support for any aspects of your program or activities? If so, please provide the following details:

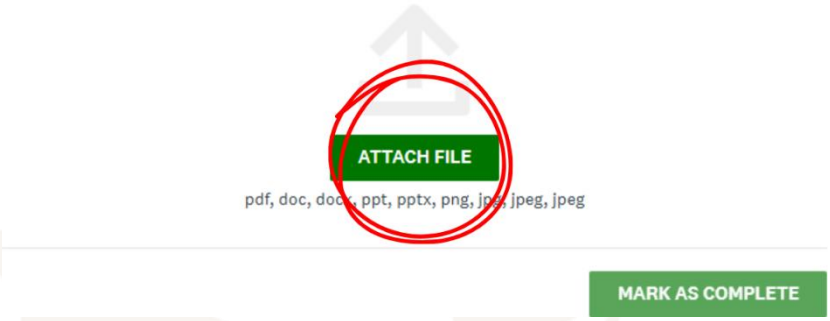
- Name of the agency or organization
- Amount of funding allocated.
- Types of funding provided.
- Any in-kind support, if applicable

Question 29 –In-Kind Contributions

Is your organization contributing non-cash items to support this project. If yes, please provide specific details regarding these contributions. Be clear and specific in your response.

2.6 Task 4 – Upload Partnership Documents

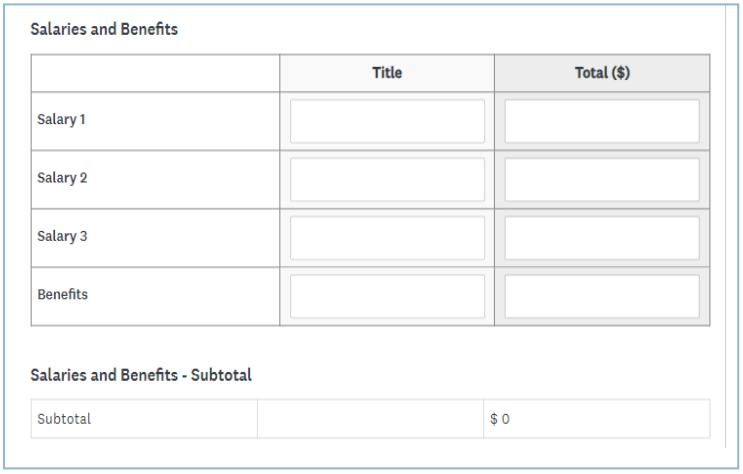
If you've mentioned any partnerships in response to question 22 or 23, please use this section to upload the respective partnership commitment letters, or any other relevant partnership documents.



2.7 Task 5 – Budget: Multi-Year and Single Year Applications

Please use the provided form to document the anticipated expenses related to your program.

- The online form will automatically consolidate columns for total calculations once you input your budget data (refer to the Salary and Benefits Total box)



- After verifying the accuracy of your budget information, submit it.

2.8 Task 6 – Upload Audited Financial Statement

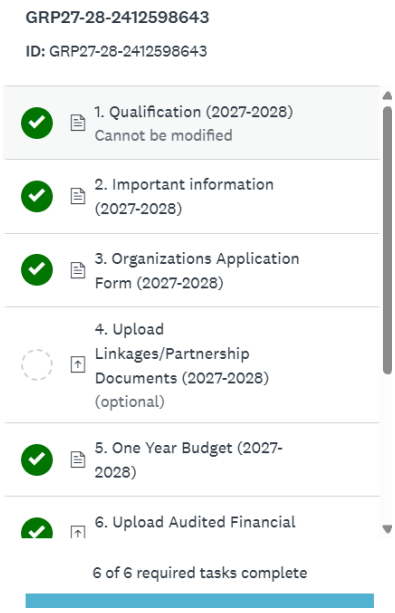
Please submit copies of audited financial statements from the organization possessing qualified donee status or a registered charitable number or the First Nation. In cases where audited financial statements are unavailable, organizations should provide:

- If audit statements are not accessible, acceptable documents may include a statement of income or statement of cash-flows, or internally prepared financial statements, as long as they effectively demonstrate the financial capacity of the organization that holds the registered charity or qualified donee status or First Nation.

2.9 Task 7 – Upload Confirmation of CRA/Qualified Donee Status/ First Nation

To view examples of acceptable documentation, please click on the "Examples" link provided in green within the task instructions.





2.10 Task 8 – Upload Additional Documents

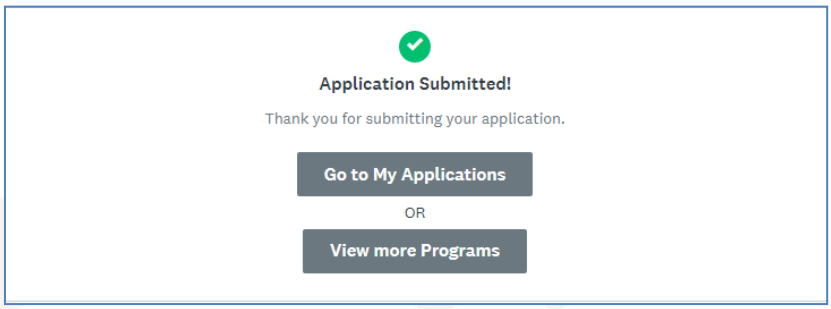
This section is for uploading extra supporting documents that the organization wishes to include as part of the application. This task is optional and can be skipped if not applicable.

2.11 Final Submission of the Application

- Once submitted, applicants cannot make any further to the application.
- Only completed and submitted applications will be considered by the selection committee.
- Please verify that all information is complete and accurate before making your final submission.
- **Important note:** You can review your application before submitting. Click on "review" in the task list on the left side of the screen to go over important details before clicking the submit button.

3.0 Additional Information

Review and assessment



All applications will undergo a review for eligibility and qualification. The evaluation process for all applications will use a consistent scoring grid and align with the FG Foundation's objectives. This competitive process has been examined and approved by the FG Foundation Board of Trustees. The Board of Trustees is committed to maintaining a fair, equitable, and transparent process for all applicants. In the event that an application is not successful, an appeal can be requested. Further details regarding the appeals process can be found in the "Help" section at fgfoundation.ca.

Contribution Agreement Preparation (for Successful Applicants Only):

Once an applicant is selected as a successful recipient, they will be paired with a program team member who will guide them through the Contribution Agreement preparation process. The recipient will be required to provide an updated work plan (Schedule A) and budget (Schedule B)

that accurately reflects the program specifics, the awarded amount, and electronic banking information.

Documents can be submitted through either of the following channels: https://fgfoundation.smapply.io/ or to directly to the assigned program officer.

Contribution Agreement (for Successful Applicants Only):

The contribution agreement will be prepared and considered complete once schedule A, B and the provided banking information have been submitted and accepted by the FG Foundation.

Grant funds will be activated after the FG Foundation contribution agreements are electronically signed and returned.

4.0 What happens during your grant?

Reporting and Monitoring:

Grantees will be required to submit mid-year and final year reporting in accordance with the signed contribution agreement, the frequency of which will depend on the amount awarded.

Grantee Compliance:

A random sample of grants may undergo a Grantee Compliance Audit. Audits for compliance can occur at any point during the grant's duration or after the grant has been concluded.

5.0 Conclusion

This guideline is provided for support purposes. If additional assistance is required, please contact the FG Foundation, or consider participating in our virtual how-to-apply sessions.

Email: info@fgfoundation.ca
Phone: 1-888-268-0520 ext. 0
Address: 46 Irene Roundpoint Lane, Akwesasne, ON K6H 0G5